



## FACULTY OF ENGINEERING & TECHNOLOGY (FET)JADAVPUR UNIVERSITY

NOTICE NO. FET/UG-5YR/02/2024

DATE: 12<sup>TH</sup> SEPTEMBER 2024

**PHYSICAL VERIFICATION–CUM-PROVISIONAL ADMISSION: NOTIFICATION FOR ADMISSION TO THE FIVE-YEAR PROGRAMMES: BACHELOR OF ENGG. (CIVIL ENGG.), BACHELOR OF ENGG. (ELECTRICAL ENGG.) & BACHELOR OF ENGG. (MECHANICAL ENGG.) UNDER FACULTY OF ENGINEERING & TECHNOLOGY FOR WORKING PROFESSIONALS (SESSION 2024-25).**

<b>Physical verification–cum-Provisional Admission for based on merit list and category</b>	<b>20/09/2024 (Friday) (11:00 a.m.)</b> (revised from the previously mentioned date of September 17, 2024, in the Information Brochure).	<b>VENUE : TEQIP Building 3<sup>rd</sup> Floor Room No 402 (JU Main Campus)</b>
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**NOTE: All candidates on the merit list must report by 11 A.M. on September 20, 2024. Failure to do so will result in cancellation of their candidature. Reporting on this date does not guarantee admission, as provisional admission will be determined based on merit and category.**

### **DOCUMENTS REQUIRED FOR PHYSICAL VERIFICATION–CUM-PROVISIONAL ADMISSION:**

Provisional admission will be offered after verification of relevant original documents only in the admission procedure (offline). During the admission procedure the original of the following documents will be checked for verification of relevant verified.

1. **Family Income Certificate** from the competent authority
2. **5 (five) copies of passport size photograph** with full frontal view (same as used for online application) and self-attested copies of –
3. Admit-card / Certificate of Secondary (or equivalent) Examination for **Date of Birth Proof**
4. **Mark sheet of Secondary or equivalent (Class-X) Examination**
5. **Mark-sheet and Certificate of Higher Secondary or equivalent (Class-XII) Examination**, if applicable
6. **Final Mark-sheet and Certificate of Diploma in Engineering Examination**
7. Valid **SC / ST / OBC(A) / OBC (B) Certificate** issued by the Government of West Bengal in case 'candidate category' is SC / ST / OBC(A) / OBC (B) [All OBC Certificates should have proper validation of Non-Creamy Layer criteria conforming to Government of West Bengal Memorandum No. 1204-SBCW/MR-67/10 dated 27-07- 2015. OBC Certificates must have Category A or B mentioned and should have proper validation of Non Creamy Layer criteria conforming to Government of West Bengal Memorandum No. 1204- SBCW/MR-67/10 dated 27-07- 2015. OBC certificates issued before 01.08.2023 MUST be updated with latest (issued after 31.07.2023) Non Creamy Layer (NCL) certificate (as per standard government proforma) and in that case both original OBC certificate and updated NCL certificate must be submitted together. The certificate must be issued by either of the following authorities. A) Sub Divisional Officer of a sub-division in a district area, OR B) District Welfare Officer, Kolkata and Ex-Officio Joint Director, BCW for KMC area].
8. Valid PwD (Person with Disability) Certificate issued by the competent authority in case 'PwD category' is 'Yes'
9. Admit card of Entrance Examination duly signed by the Invigilator.
10. Valid Photo ID card issued by the Government or ID card of last attending College.
11. Employment cum No Objection Certificate from the present employer.
12. Authenticity proof from the present employer in the form of either –
  - a. Form-16 or any other IT document of the applicant containing the name of the employer
  - b. Certified copy of the Registration / Trade license / GST certificate / PAN / TAN document of the employer
13. All previous experience certificate(s) or joining and release letter(s) clearly indicating the date of joining and leaving to the organization(s).
14. For EWS category: The EWS reservation can be availed upon production of a gross annual family income certificate and asset certificate as per the order no. 325-PAR(AR)/3P-1/2019 dated 09/07/2019 of the Government of West Bengal in the prescribed format as given in Annexure – 3 with issuing date not earlier than 01/04/2024 and issued by any of the following authorities. • District Magistrate / Additional District Magistrate • Sub-Divisional Officer • DWO, Kolkata for Kolkata Municipal Corporation Area  
Note: EWS certificate issued by any other person (including BDO/ Jt. BDO or any other state or central government official or elected persons like Municipality Chairman, Panchayat Pradhan, MP, MLA or Minister of State or Central Government) apart from listed above will not be entertained.

**Important Note regarding Reservation:** As per circular no. BC-16014/1/82-SC dt. 06/08/1984 & BCD-I, D.O.12017/11/89-SCD (R.CELL) dt. 08/01/1990 and letter no. 1510-SCW dt. 31/05/2007 of the Government of West Bengal, Candidates with reservation certificates (SC/ST/OBC-A/OBC-B/PwD) issued by any State other than West Bengal, are not entitled for reservation in such seats in Higher Educational Institutions in West Bengal.

**Seat Matrix for 5-Year UG Degree Programmes for Working Professionals:**

Course	General	OBC- A	OBC- B	SC	ST	EWS	Total	Central Govt. (Other)
Civil Engg.	28+1( PWD)	5	4	11+1(PWD)	3	5	58	1
Electrical Engg.	28+1( PWD)	5	4	11+1(PWD)	3	5	58	1
Mechanical Engg.	28+1( PWD)	5	4	11+1(PWD)	3	5	58	1

Sd/-  
Dean, Faculty of Engineering & Technology